

# Syllabus

## Early Childhood Professions (ECE 430)

**Instructor:** Kristine McGettigan NBCT, M.Ed

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**School:** Hamilton High School

**Phone:** 480-883-5136

### **COURSE DESCRIPTION:**

**Grades 11-12 Full year, 1 credit** (*This course may be repeated for credit*)

*Prerequisite: Early Childhood Education 100 and 200*

This course will prepare students for employment in residential, institutional and early childhood settings as well as prepare students for Industry Certification in Early Childhood through the Child Development Associate Credential (CDA). The program includes instruction in child growth and development, health, nutrition, safety, and guidance. Students will develop and implement age appropriate learning activities in the on-campus childcare center. It will also cover the management of effective childcare programs and facilities. Students will have the opportunity to participate in FCCLA. Course fee is \$20.

### **Early Childhood Education State Standards**

#### **Technical Standards:**

- 1.0 Examine the foundational concepts and theoretical approaches of early childhood education
- 2.0 Examine the factors influencing prenatal development
- 3.0 Examine infant development (birth to 12 months)
- 4.0 Examine toddler development (12 to 36 months)
- 5.0 Examine preschool development (3 to 5 years)
- 6.0 Examine early elementary development (kindergarten to 3<sup>rd</sup> grade)
- 7.0 Examine procedure and regulations that promote health and safety in early childhood environments
- 8.0 Examine health and nutrition in young children
- 9.0 Examine strategies to build family and community relationships
- 10.0 Examine developmentally appropriate practices that support meaningful learning experiences
- 11.0 Examine developmentally appropriate learning environments/learning centers
- 12.0 Examine developmentally appropriate learning experiences
- 13.0 Examine strategies that promote pro-social behavior in young children
- 14.0 Examine observation and assessment strategies in early childhood setting
- 15.0 Examine professionalism and legal and ethical practices in the early childhood education profession

*\*Note: All standards are taught through enrollment in the entire Early Childhood Education program.*

#### **MATERIALS REQUIRED:**

Students are expected to come to class with a flash drive, an ECE notebook (1-inch three-ringed binder), one set of binder tab dividers, loose-leaf lined paper, and a pen (blue or black ink only) every day to take notes as needed. Occasionally, students may need to purchase other supplies for a group project or lesson. Most other supplies and materials are provided.

An Early Childhood Education course fee of \$20 (for consumables used in class) must be paid to the HHS Bookstore within the first two weeks of school.

## **ACTIVE PARTICIPATION:**

At the beginning of each quarter, each student has 100 points for participation. Five (5) points will be deducted for being tardy, lack of materials, off-task behavior, or disruptions from cell phones. Students are required to actively participate in class. Participation means completing all assignments (textbook, written, group and oral), maintaining a notebook, and getting involved in group/class discussions, group activities, and participating in childcare lab experiences. In addition, students will be conducting self-evaluations and peer-evaluations, responding to films and guest speakers, and preparing for tests and quizzes.

## **STUDENT EXPECTATIONS:**

Students are expected to follow all classroom rules and procedures in addition to school wide rules (See Student Handbook). Respect for all members of the classroom and their belongings at all times. No profanity is allowed in the classroom. In addition, make-up and personal hygiene activities are inappropriate for the classroom. In the classroom, all students must follow the district BYOT “Bring Your Own Technology” agreement for electronic devices (including cell phones, I-Pods, laptops, etc.). No food, gum or drinks are allowed in the classroom.

## **APPROPRIATE USE OF TECHNOLOGY – CUSD board policy IJNDC-R:**

The Governing Board intends that technological resources provided by the District be used in a safe responsible and proper manner in support of the instructional program and for the advancement of student learning. It is the policy of the Chandler Unified School District to maintain an environment that promotes ethical and responsible conduct in all electronic resource activities by staff and students. The District reserves the right to monitor use of the District’s systems for improper use without warning or prior consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the District at any time. Inappropriate use may result in disciplinary action and/or legal action in accordance with the law and Board policy. Please visit the student handbook at <https://www.cusd80.com/handbooks> for further details about appropriate use of technology use.

## **IN-PERSON ATTENDANCE and TARDY POLICIES:**

Be in your seat when the bell rings. Students, who come to class tardy 3 times per semester, will be issued a conduct referral to their grade level Assistant Principal. Students who accumulate a total of more than 9 excused/unexcused absences may be removed from the course.

## **VIRTUAL ATTENDANCE:**

Attendance is based on engagement. If a student is not present for synchronous instruction and does not complete the asynchronous/alternative assignment for the daily class meeting, then the student is considered absent. Teachers will contact attendance clerks once a student is determined to be absent.

## **CONSEQUENCES:**

Unexcused absences, tardies, and inappropriate classroom behavior may result in detention--lunch, before or after school.

1<sup>st</sup> infraction – Warning

2<sup>nd</sup> infraction –Parent contact and mandatory 15 minutes detention assigned

3<sup>rd</sup> infraction – Parent contact and referral to admin may be issued

## CAREER AND TECHNICAL STUDENT ORGANIZATION (CTSO)

Students are required to participate in CTSO activities, but not affiliate; however, students must affiliate in order to participate in state competitions. The CTSO organization for this class is FCCLA (Family, Careers, and Community Leaders of America). Involvement in FCCLA offers members the opportunity to expand their leadership potential and develop skills for life -- planning, goal setting, problem solving, decision-making, and interpersonal communication -- necessary in for college and the workplace. Students will also participate in community service projects and focus groups.

## GRADING SYSTEM:

This course consists of three components: Early Childhood Education Instruction/Curriculum, Early Childhood Lab Experiences, and the FCCLA.

1. Early Childhood Education Instruction/Curriculum: Classroom activities and assignments will be worth points. Points will be assigned on the basis of significance, difficulty, and time involved. Remember, grades are not given they are earned. Grades will be determined by the degree to which objectives are met, success is achieved, timeliness, neatness, and original work.
2. Early Childhood Lab Experiences: *Students enrolled in the Early Childhood Education Program will participate in internship/lab experiences in the Lil Explorers Child Care. A separate permission form and student handbook will be presented before entering the childcare component of the program and is available on the class website.* During the childcare lab experience component of the class, students are expected to:
  - ◆ Conduct themselves professionally
  - ◆ Dress appropriately
  - ◆ Follow policies and procedures of the childcare
  - ◆ Maintain confidentiality
  - ◆ Be on time

Students, who do not follow the above guidelines, will be counseled and parents may be contacted. Students, who do not conduct themselves in a professional manner, may be excluded from the lab experience temporarily or permanently and will have to complete alternative assignments. This internship is part of the student's grade. Tardies and absences affect internship part of the grade.

***Please note that students must have a TB test before entering the childcare center or have a current record (within 1 year) of a negative TB test on file.***

Students will also be participating in other work experiences off-campus, such as, but not limited to, activities in the public libraries, community service projects, and activities in the local elementary schools in early elementary classrooms.

3. FCCLA Leadership Grade: A major aspect to this course is the development of leadership skills, speaking abilities, teamwork and other various skills that will play a major role in every individual's career choice. Students are required to participate in the local FCCLA activities and have the opportunity to participate in the district, state and national FCCLA activities. This will count for 10% of each semester's grade. Please refer to the attached sheet for dates of the required events.

Grades will be based on a percentage of total points earned, according to the following scale:

Grading Scale:	
100-90%	A
89-80%	B
79-70%	C
69-60%	D
59-0%	F

Semester Grades are weighted using the following percentages:

1 <sup>st</sup> Quarter/Term Grade	40%
2 <sup>nd</sup> Quarter/Term Grade	40%
FCCLA Leadership/Final Exam:	20%

Please note: Students and Parents can access Infinite campus on the CUSD website (<https://campus.cusd80.com/campus/portal/chandler.jsp>)

### **MAKE-UP WORK:**

Students may only make-up work from excused absences. Students will be notified of a due date for each assignment. To receive full credit, assignments must be turned in during class on the date it is due. If an assignment is turned in after that time, points will be deducted (half credit). I reserve the right to refuse any assignment turned in after one week past the due date.

*Some assignments and class activities (including group projects and labs) cannot be made up and an alternative assignment may be given for excused absences only.*

In the event you are absent, it is your responsibility to get your make-up work from me. Assignments will be accepted within the same number of days that the student is absent and no more than one week late. **No extended due dates will be given for semester or year-long projects—even for excused absences—so students must plan accordingly.** It may be necessary to obtain make-up work outside of class time (before or after school).

### **TUTORING/EXTRA HELP:**

I am available for tutoring and/or extra help from 2:25-3:00 p.m. Monday-Thursday. Please let me know ahead of time if you plan to come in because, occasionally I will have another commitment on campus and will not be available.

### **EXTRA CREDIT:**

Occasionally I will offer assignments for extra credit or points for an assignment that was exceptionally well done. *Please note that extra credit cannot be used to pass the course in the event of non-attendance and/or non-participation.*

### **DIVERSITY STATEMENT**

All students have a right to an educational environment free from bias, prejudice and bigotry. As members of the Hamilton High School educational community, students are expected to refrain from participating in acts of harassment that are designed to demean another student's race gender, ethnicity, religious preference, disability or sexual orientation.

## **CONFERENCE PERIOD**

Conference period will be on Thursday and Friday from 9:17 a.m. – 9:40 a.m. Students will not be able to leave conference period classroom without a pass signed by a teacher. The library is not available during conference. Students should use this time to study or read.

## **FILMS**

Throughout the year, in order to better enhance your student's deeper understanding of various concepts of the course, video clips are used. The following is a list of films we typically view and discuss throughout the year, although not all films listed below will be shown. If you have any concerns or questions regarding films viewed, please do not hesitate to send me an email at [McGettigan.Kristine@cusd80.com](mailto:McGettigan.Kristine@cusd80.com)

Beyond the Blackboard - Unrated

Educational Documentaries - Unrated

I am Your Child Series

WestEd Program for Infant/Toddler Care Series

National Association for the Education of Young Children Series

The Child Care Collection Series

PBS Series

Ooey Gooey Series

High Scope Series

Arlitt Instructional Media Series

**TO THE PARENTS:**

I am pleased that your son or daughter is enrolled in my class. It is my intention to present the material in an exciting and interesting manner that will make learning the material relevant and valuable to the students and their hands-on lab experiences. The material they learn should be one of the stepping-stones to future achievements for them. To accomplish these goals, I need your assistance. Please read the classroom information and discuss it with your son or daughter. They will return the signed portion below for credit. If you have any questions or concerns, please feel free to contact me.

Sincerely,

Mrs. Kristine McGettigan NBCT, M.Ed.

*Early Childhood Education*

**Please keep a copy of this syllabus**

**Please sign and return the next page.**

**Early Childhood Education 430**  
**Mrs. Kristine McGettigan NBCT, M.Ed.**

DOCUMENTATION OF CLASSROOM POLICY:

- I have read all of the classroom expectations and information regarding this class
- My parents and I have discussed the classroom expectations and information regarding this class.

Student's Name (printed): \_\_\_\_\_ Period: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Acknowledge receipt of syllabus:**

Parent/Guardian's Name (printed): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent permission for film viewing:**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***PARENT CONTACT INFORMATION***

Please indicate which of the following methods of communication is best for you:

Please contact me by e-mail. My e-mail address is:

\_\_\_\_\_

(Return verification of receipt of e-mail is required)

Please contact me by phone. I may be reached at the following numbers:

Cell \_\_\_\_\_

Work \_\_\_\_\_

